

RECRUITMENT-2025

MAHARASHTRA AIRPORT DEVELOPMENT COMPANY LTD.

MADC invites application from eligible candidates for the following posts. The application clearly mentioning the name of the post for which you are applying in prescribed format should reach in hard copies to the undersigned on or before **05.06.2025** on following address: -

Vice Chairman and Managing Director

Maharashtra Airport Development Company

Ltd. 8th Floor, Centre-1, World Trade Centre - 1,

Cuffe Parade, Mumbai- 400 005

Tel: - 022-49212133

The Details of the post are as below-

Post Name	No. of Post	Pay scale	Qualification	Upper Age Limit	Experience
Joint General Manager (Airport) at Mumbai office. (Regular)	01	Rs. 15600 – 39100/- Grade pay Rs. 7600/- p.m. (To be revised as per 7 th Pay Commission)	Bachelor of Engineering (Civil) in 1 st class or Bachelor/Master Degree in Architecture/Planning in 1 st class.	50 years	<ol style="list-style-type: none">1. Minimum 15 years out of which atleast 12 years of in Aviation project.2. Experience in Airport planning, Aerodrome licensing, ICAO / DGCA /BCAS norms/rules.3. Good academic record.4. Conversant with design and tender procedures and dispute resolution procedure.5. Conversant with ICAO or other codal requirements followed in Civil/Construction engineering or Supervision.6. Candidates having work experience in Central/State Govt/Semi-Govt reputed organization will be preferred.7. Good communication skills in English, Hindi and Marathi language.

Post Name	No. of Post	Pay scale	Qualification	Upper Age Limit	Experience
					Post graduation degree/Diploma in Aviation Management/Operation from reputed institute will be added advantage.
Aerodrome Engineer (Civil) Mumbai on Regular basis.	01	Rs. 15600 – 39100/- Grade pay Rs. 6600/- p.m. (To be revised as per 7 th Pay Commission)	Bachelor of Engineering (Civil) in 1 st class	45 years	<ol style="list-style-type: none"> 1. Minimum 15 years in Civil projects of Runway/Airports/Building. Work experience in the Airport projects Aerodrome experience will be preferred. 2. Good academic record. 3. Experience in design & tender procedures, quantity estimation & rate analysis, lead statement, as built drawings, billing claim settlement and dispute resolution procedures. 4. Conversant with ICAO or MORTH or other codal requirements followed in civil/construction engineering or supervision. 5. Knowledge of AutoCAD / Primavera /SAP/STADD will be added advantage. 6. Candidates having work experience in Central / State Govt./ Semi Govt. reputed organization will be preferred. 7. Good communication skills in English, Hindi & Marathi language. <p>Deserving candidates may be considered for additional increment in the starting Basic pay.</p>
Manager Airside (Airport Operations) on Regular basis at Amravati	01	Rs.9300 – 34800/- Grade pay Rs.5400/- p.m. (To be revised as per 7 th pay Commission)	Bachelor's Degree from recognized University	40 years	<ol style="list-style-type: none"> 1. Airport Experience of minimum 5 years at Airside department in Supervisory roles is preferred. 2. Relevant exposure to Airside Operations / ATC / Emergency handling / Stakeholder engagement.

Post Name	No. of Post	Pay scale	Qualification	Upper Age Limit	Experience
					<ol style="list-style-type: none"> Having sound knowledge of ICAO Annex - 14 and DGCA CARS and various MIS reports of Airside and issues of permits and apron management etc. Shall be Annex -14 SMS Certified. Shall have successfully undergone GRF training. Ready to work in / handle shifts. Sound knowledge of DO's and Dont's at Air side. Shall have LMV licensee and HMV is an added advantage. Shall possess Good Interpersonal Skills and have good oral and written communications skills. Candidates conversant with Marathi language will be preferred.
Chief Security Officer at Shirdi Airport (On Regular Basis)	01	Rs. 15600 – 39100 Grade Pay Rs.6600/- p.m. (To be revised as per 7 th Pay Commission)	<ol style="list-style-type: none"> Graduate in any discipline (Minimum 3 years duration) from a recognized University; Five (05) to Seven (07) years of AVSEC Experience in supervisory capacity; Candidate should possess valid Basic AVSEC certification. In case of Ex-Servicemen – who are graduate, have a service record of minimum 15 years in the armed forces and who have been honorably discharged from the services during the preceding two years. <p>Preferable qualifications:</p> <ul style="list-style-type: none"> NCC 'B' / 'C' Certificate Knowledge of Fire Fighting 	50 years	<ol style="list-style-type: none"> The candidate must have minimum 10 years post qualification experience in the capacity of Security Officer / Asst. Security Officer with an Airport Operator / Aircraft Operator /Flight Kitchen / Ground Handling Agency / Defence / Army / Central Armed Police / Police Forces / Cargo Company / Aviation Logistics and Supply Chain Industry or any relevant Service.

Post Name	No. of Post	Pay scale	Qualification	Upper Age Limit	Experience
			<ul style="list-style-type: none"> • Knowledge in Industrial Security. • Knowledge in Disaster Management. • Knowledge of Unarmed Combat. • Armed Forces / Police Background. • Risk and Compliance Management. 		
Chief Security Officer at Amravati Airport (On contractual Basis)	01	All- inclusive Rs.80,000/- + Admissible allowances p.m. as per company policy.	<ol style="list-style-type: none"> 1. Graduate in any discipline (minimum 3 years duration) from a recognized University; 2. Five (05) years of AVSEC Experience in supervisory capacity; 3. Candidate should possess valid Basic AVSEC certification. 4. In case of Ex-Servicemen – who are graduate, have a service record of minimum 10 years in the armed forces and who have been honorably discharged from the services during the preceding two years. 		<ol style="list-style-type: none"> 1. The candidate must have minimum 5 years post qualification experience in the capacity of Security Officer / Asst. Security Officer with an Airport Operator / Aircraft Operators /Flight Kitchen / Ground Handling Agency / Defence / Army / Central Armed Police / Police Forces / Cargo Company / Aviation Logistics and Supply Chain Industry or any relevant Service.

Apply with detailed CV on or before **Date: 05 /06/2025** by **Speed Post only** to Vice Chairman and Managing Director, at the address mentioned above.

Sd/-

**Vice Chairman and Managing Director
Maharashtra Airport Development Company
Ltd.**

INSTRUCTIONS, GUIDELINES AND GENERAL CONDITIONS FOR THE CANDIDATES:

- i) Appointment will be made as per vacancies and requirements.
- ii) Age limit as on last date of application.
- iii) All selected candidates on regular basis will be on probation for 1 year and thereafter on satisfactory performance, services will be regularized in the Company.
- iv) Other than salary, perks like leave encashment, medical insurance / LTA etc. will be as per the policy of MADC.
- v) Before filling up the application form candidates should ensure that they fulfil all eligibility criteria. MADC will take up verification of eligibility conditions with reference to the original documents only after the candidate has qualified for interview. Their admission to all the stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria.
- vi) The candidates will be short listed for personal interview on the basis of documents submitted. Taking into consideration the performance in the personal interview, the select list will be prepared.
- vii) Prescribed qualifications are minimum and mere possession of the same does not entitle the candidates called for interview. The candidates will be shortlisted for interview commensurate with the number of vacancies.
- viii) MADC has right to recruit numbers of candidates as per requirements to respective post or to cancel this advertisement fully or partially on any ground without giving any notice at any time.
- ix) Candidates, who are working in the Government Organization/undertaking, must forward their application with the “No Objection Certificate” from his/her Head of the Department.
- x) Candidates must make sure that he/she is fulfilling all the required educational and experience criteria. Candidature can be cancelled at any stage, if not fulfilling the requisite criteria /conditions /qualifications.
- xi) If any false/incorrect information furnished by the candidate is detected at any stage of recruitment process, his/her candidature will be cancelled.
- xii) Candidate will not eligible for the appointment if he/she punished by any court in the Civil/Criminal cases. Candidate must produce the details, if he/she facing police inquiry/outstanding court matter or punishment if any; selected candidate must submit NOC from the police department at the time of appointment.
- xiii) Knowledge of Marathi is essential.
- xiv) The decision of the Management in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
- xv) Selected candidate appointed in MADC will have to work at any place within State of Maharashtra or elsewhere at Project places.
- xvi) After appointment the candidate will have to produce police verification certificate within 30 days and character certificate from the concerned police station. If the reports are found to be offensive, the said candidate will be terminated from the services without giving any intimation.
- xvii) Candidate must remain present with their own expenses for the entire recruitment drive.
- xviii) Candidate must be alert from the assurance of Mediator/ Thief/ Persons who claim to be belonging to MADC.
- xix) The recruitment in MADC Ltd. is done strictly as per merit in a systemic way giving appropriate weightage to various parameters as decided by Management, provided that Management may relax conditions relating to educational qualification, experience & age in favour of candidates already in service of MADC, Govt. of Maharashtra, Govt. of India and Govt. undertaking company.
- xx) The above posts are liable to transfer anywhere in Maharashtra i.e. Projects /Airports /offices of MADC in exigency of work.
- xxi) Any canvassing by or on behalf of the candidates or to bring any outside influence with regards to their selection/recruitment shall result in

disqualification of candidature.

xxii) The candidates should submit the self-attested documents in order mentioned below-

- a) SSC mark sheet & SSC Board Certificate.
- b) HSC mark Sheet & Board Certificate.
- c) Degree mark sheet & Certificate.
- d) Post-Graduation mark sheet & Certificate.
- e) Experience Certificate.
- f) PAN Card
- g) Aadhar Card.
- h) Valid Caste Certificate if any.
- i) Detailed CV

FORMAT OF CV

1. POST APPLIED FOR:

2. GENERAL INFORMATION:

- i) Name :
- ii) Mob No. :
- iii) Email Id :
- iv) Father's name :
- v) Address for Correspondence :
- vi) Permanent Address :
- vii) Nationality :
- viii) Religion or cast (Valid Certificate if any) :
- ix) Date of Birth :
- x) Mother Tongue :
- xi) Language Known :

3. EDUCATIONAL QUALIFICATION:

(Starting from SSC/Board to highest)

4. MEMBERSHIP OF PROFESSIONAL BODIES:

Course	Board / University	School/College	Passing Mon-Year	% Marks / Grade

5. EXPERIENCE:

(Starting from present to past indicating grade pay and important assignments)

Name of Organization	Designation	From Date	To Date	Experience in Years	Grade Pay / Gross Pay	Important Assignments

Place :

Date :

(Sd/)
